



THE BITE OF OREGON

BENEFITING



Special Olympics
Oregon

5901 SW Macadam, Suite 200 • Portland, OR 97239 • 503-248-0600 • www.biteoforegon.com

BITE OF OREGON DESSERT PAVILION APPLICATION

**Tom McCall Waterfront Park
Downtown Portland**

**Friday – Sunday, August 6 – 8, 2010
Fri-Sat 11am to 11pm; Sun 10am to 8pm**

The Bite of Oregon Provides

- Site map indicating your location
- One 20-amp, 100v electrical service
- Additional electrical and hook-ups are available through Hollywood Lights at your expense
- Access to water service and hot water washroom at no charge
- Additional refrigeration storage available at no charge
- Delivered ice service available at your expense
- 24-hour security
- Clean-up, dumpsters and sanitation services at no charge
- On-site parking space for one vehicle
- A beautiful environment and ambience
- Installation of exterior banners
- Extensive festival promotion through multiple media including: newspaper, magazine, radio, television, online and outdoor banners
- Access to Bite discount rates at local hotels
- Listing in the Festival Guide
- A link to your website



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You Provide to the Bite of Oregon

- Staffing for the Bite all days, all hours
- Product equipment and supplies (if necessary)
- \$400 booth fee (10' X 10' space)
- 15% commission on gross sales to Special Olympics
- Forms submission by April 15, 2010
- Payment of booth fee by June 15, 2010
- Signed Service Agreement
- Timely submission of Health Department & Fire Permit forms to appropriate agency (if necessary)
- Certificate of Insurance naming Special Olympics Oregon as additional insured
- Use of cash register
- Daily Z report (which will be collected daily)

Please note:

Services provided and available are subject to change



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Important Guidelines

- All menu items must be approved. This is to ensure that duplication is minimized in selection food categories. Feel free to consult with us on questions about menu, pricing, presentation or equipment.
- Sales of merchandise (without prior approval), alcoholic or branded beverages including water is strictly prohibited.

Greening the Bite

We expect you to help us continue to expand our efforts to make the Bite of Oregon the greenest festival in the nation. There will be more details to follow on how we will make that happen.

Reservations – Payments – Cancellations

The application form must be completed and mailed (or faxed) to Patty Brandts by April 15, 2010 (contact information is on the application). Complete payment is due no later than June 15, 2009. Cancellations and refund requests must be made in writing no later than June 30, 2010 and are subject to a 25% administration fee. No refund requests will be accepted after that date.

Question & Contact Information

Should you have any questions, or wish to discuss any of this information, please contact Patty Brandts at (503) 248-0600, Ext. 35 or (503) 679-5836 (cell).



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2010 DESSERT PAVILION APPLICATION FORM

BUSINESS NAME: _____

DBA: _____

ADDRESS: _____

CONTACT: _____ PHONE # _____

EMAIL _____ FAX # _____

Booth Fee: \$400

Commissions: 15% of gross sales collected daily

PREPARED FOODS: Please list the products you will like to serve as well as the portion size in ounces. Menu items may be changed later with authorization. We will ensure no duplication in key categories. ***Please circle any food items that are vegetarian, vegan or gluten free options so we may include that information in the festival guide.***

You must include at least one item priced at \$2 or below.

SELECTION #1 _____

PRICE _____ PORTION SIZE _____

SELECTION #2 _____

PRICE _____ PORTION SIZE _____

SELECTION #3 _____

PRICE _____ PORTION SIZE _____

ALTERNATIVE SELECTION _____

PRICE _____ PORTION SIZE _____

NOTE: You may not sell alcoholic, branded beverages, water or merchandise

SIGNATURE: _____

PRINTED NAME _____

TITLE _____ DATE: _____

Return Application to:
Special Olympics Oregon
Attn: Patty Brandts – Culinary Director
5901 SW Macadam Avenue, Suite 200
Portland, OR 97239 503.248.0603 (Fax)

OFFICE USE

RECEIVED

- Appl _____
- Insur binder _____
- Serv agrmtr _____
- Final pymt _____

SENT

- Ackn sent _____
- Orient sent _____