



THE BITE OF OREGON

LIFE TASTES BETTER HERE



2011 FOOD CART APPLICATION

LOCATION: Tom McCall Waterfront Park, downtown Portland, Oregon

DATES: Friday – Sunday, August 12 -14, 2011

HOURS: Fri - Sat 11am to 10pm; Sun 10am to 8pm

THE BITE OF OREGON PROVIDES

- Bite of Oregon Planning Checklist
- Assignment to an appropriately sized vending space (approximately 10' X 10')
- Site map indicating your location
- One 20-amp, 120v electrical service
- Additional electrical and hook-ups are available through Hollywood Lights at your expense
- Natural gas service and hook-ups are available through Jacobs H&AC at your expense; Note: propane tanks are restricted by the Fire Marshall (ask for details)
- Access to water service and hot water washroom at no charge
- Additional refrigeration storage available at no charge
- Delivered ice service available at your expense
- 24-hour security
- Clean-up, dumpsters and sanitation services at no charge
- On-site parking space for one vehicle
- A beautiful environment and ambience
- Installation of exterior banners meeting festival signage guidelines
- Extensive festival promotion through multiple media including: newspaper, magazine, radio, television, online and outdoor banners
- Access to Bite discount rates at local hotels
- Listing in the Festival Guide
- A link to your website



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YOU PROVIDE TO THE BITE OF OREGON

- Staffing for the Bite all days, all hours
- Product equipment and supplies
- \$700 space fee for a 10' x 10' area (\$950 space fee for a 20' X 20')
- 25% commission on gross sales to Special Olympics
- Thirty (30) meal vouchers for Special Olympics volunteers
- Application submission and 50% of space fee due by Friday, May 27, 2011
- Remaining balance for space fee due by Friday, June 24, 2011
- Signed Service Agreement
- Timely submission of Health Department & Fire Permit forms to appropriate agency
- Certificate of Insurance naming Special Olympics Oregon as additional insured
- Use of cash register
- Daily Z report (which will be collected daily)

Please note:

Services provided and available are subject to change

IMPORTANT GUIDELINES

- All menu items must be approved. This is to ensure that duplication is minimized in selection food categories. Feel free to consult with us on questions about menu, pricing, presentation or equipment.
- The Bite reserves the right to make space assignments based on region or theme
- Sales of merchandise (without prior approval), alcoholic or branded beverages is strictly prohibited.
- Because we have the Dessert Pavilion this year you will not be allowed to sell dessert items
- First consideration will given to vendors that are able to bring actual food carts on site
- Tip jars are ***not*** allowed on or around your cart at any time during the course of the event.



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GREENING THE BITE OF OREGON

We expect you to help us continue to expand our efforts to make the Bite of Oregon the greenest festival in the nation. There will be more details to follow on how we will make that happen.

SIGNAGE

You are responsible for signage inside your booth. If you would like a banner outside or above your booth, it must comply with festival signage guidelines. Inquire about details.

RESERVATIONS – PAYMENTS - CANCELLATIONS

Your completed **application and 50% of the space fee must be submitted to** Dominique Roberts, Director of Culinary & Vendors **by Friday, May 27, 2011** (contact information is listed below).

Cancellations and refund requests must be made in writing *no later than Friday, June 17, 2011* and are subject to a 25% administration fee. No refund requests will be accepted after that date.

The remaining balance on your space fee is due by **Friday, June 24, 2011**.

QUESTIONS AND CONTACT INFORMATION

Should you have any questions, or wish to discuss any of this information, please contact Dominique Roberts, Director of Culinary & Vendors
(503) 248-0600, Ext. 36 (office)
(971) 563-0350 (cell)
droberts@soor.org

Please submit the last page of this application and payment to:

Special Olympics Oregon
5901 SW Macadam Ave, Suite 200
Portland, Oregon 97239
Attn: Dominique Roberts
503.248.0603 (Fax)

2011 BITE OF OREGON FOOD CART APPLICATION

BUSINESS NAME: _____

DBA: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

CONTACT: _____ EMAIL: _____

PHONE : _____ CELL PHONE : _____

FAX : _____ ALTERNATE CONTACT PERSON: _____

WEBSITE : _____ FACEBOOK: _____

PREPARED FOODS: Please list the items you would like to serve with prices and portion size in ounces. **PLEASE KEEP PORTION SIZES 4 OUNCES OR UNDER.** Menu items may be changed later with authorization. We will ensure no duplication in key categories. ***Please circle any food items that are vegetarian, vegan or gluten free options so we may include that information in the festival guide.*** ***You must include at least one item at \$4.00 or below.***

NOTE: You may not sell alcoholic, branded beverages, water or merchandise.

SELECTION #1 /PORTION SIZE _____
_____ PRICE _____

SELECTION #2 /PORTION SIZE _____
_____ PRICE _____

SELECTION # 3 /PORTION SIZE _____
_____ PRICE _____

ALTERNATIVE SELECTION /PORTION SIZE _____
_____ PRICE _____

Fee: \$700 for a 10' X 10' area / \$950 for a 20' X 20' area

Commissions: 25% of gross sales collected daily

Booth Space _____

PRINTED NAME: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

Please submit this page of the application and payment to:

Special Olympics Oregon

5901 SW Macadam Avenue, Suite 200

Portland, OR 97239

Attn: Dominique Roberts –Director of Culinary & Vendors